



# PERSONNEL BULLETIN

**SCOPE Education Services**  
**100 Lawrence Avenue**  
**Smithtown, NY 11787**  
**631-360-0800**

## POSITIONS ANTICIPATED

**JOB TITLE:** Staff for SCOPE After School UPK Enrichment Program

**LOCATION:** East Moriches School District- East Moriches Elementary

**START DATE:** September 2025 to June 2026

**DAYS OF WEEK:** Monday to Friday

**STAFF TIME:** 1:45-4:30 PM

**QUALIFICATIONS:** Passion and experience working with preschool aged children  
STEM, Art, Sports and UPK Experience  
Bilingual staff encouraged to apply

**POSITIONS:**

**Certified Teachers or subs.:** \$40.00 per hour - Planning, preparing, preparing and delivering instructional based lessons in STEAM, Fine Arts, movement and homework help.

**Non Certified Teacher or Subs:** \$35.00 per hour; same responsibilities as a certified teacher, without teaching certification.

**Instructional Support Staff:** \$20.00 per hour Assisting lead teachers in instructional support with academic or enrichment objectives.

**APPLICATION DEADLINE:** Please submit interest as soon as possible

**APPLICATION INSTRUCTIONS:** Applicants must complete staff interest form at or scan QR Code:

<https://bit.ly/SCOPEEMPUPKEDM>

Questions?: 631-873-8338 or [enrichment@scopeonline.us](mailto:enrichment@scopeonline.us)



### **Important Notes:**

**This program is funded by tuition paid by the students. Sufficient enrollment is required for the program to operate. The person hired for this position will be required to permit SCOPE to do a criminal background check.**

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SCOPE does not discriminate on the basis of age, religion, creed, ethnic origin, marital status, race, color, sex, gender, veteran status, disability or handicap in consideration for employment.