

SCOPE Education Services
Journal for Leadership and Instruction
Code of Ethics Statement

SCOPE Education Services is a not-for-profit, private, voluntary organization permanently chartered by the New York State Board of Regents to provide services to school districts in New York State. Founded in 1964 by school superintendents, it is a cooperative venture for sharing resources to deal with common concerns. It is governed by a Board of Directors of school superintendents and college representatives and serves as a regional School Study Council and School Board Institute.

The *Journal for Leadership and Instruction* is a peer reviewed publication that is published twice each year. Authors should follow APA guidelines.

Articles submitted for publication in the *Journal for Leadership and Instruction* must be relevant, related to current issues and topics of interest and clearly demonstrate that the information conveyed in the article is research based. All articles submitted for publication must be subjected to a peer review process and must be approved by a minimum of two peer reviewers selected by the Editorial Board. Once approved, the article is then submitted to the Editor-in-Chief and Associate Editors for consideration and final approval.

Should an article submitted for consideration not receive approval, it may be returned to the author for minor changes or if the core/concept is considered valuable an Assistant Editor may work with the author to make major revisions.

All articles submitted for consideration will be reviewed in such a manner as to not identify the author to the peer reviewers or Editorial Board during the review process. Should a peer reviewer or member of the Editorial Board have any prior knowledge of the individual submitting the article or be able to identify the author as a result of the research or article, the article should be returned to SCOPE for reassignment.

Under no circumstances should a member of the peer review team attempt to influence the decision of any peer reviewer or member of the Editorial Board regarding the approval or disapproval of an article submitted for consideration.

Members of the Editorial Board and peer reviewers will be selected by the Editorial Board and will be composed of active and/or retired college/university staff, school district superintendents, school district administrators and the Executive Director of SCOPE Education Services.